

Anatomy & Physiology
Policies and Expectations
Ms. M^cCoy
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<http://pgscience.weebly.com/>

Contact/Communication

In person: I stay after school most days. Check with me before staying.

Via email: I check email throughout the day. I will check it occasionally during the evenings. I am happy to answer any questions or provide assistance, but keep in mind if your questions are for homework due the next day you may not reach me in time, and that doesn't excuse you from handing in your homework.

Website: Check the website often for information and updates.

If you don't seek help, I will assume you are up to speed with class! I am ready and willing to work with you...so take advantage!

General Course Overview:

Anatomy is the study of the structures of body parts and their relationships to one another. Physiology is the study of the functions of the body. We will begin at the microscopic level with atoms & cells and make our way to organ systems in order to fully understand the human body.

Dissection:

This course will include animal dissection as a means to learn body structure and function. Dissection of a cat and other appropriate organs will compliment course work. Students may want to bring an old shirt for use in some of our labs (for use under our lab aprons).

Course Fee:

This course has a \$10.00 fee to help offset the cost of dissection specimens used during the class. This fee does **not** cover the cost of all specimens and supplies used during the semester.

Social Expectations/Classroom Procedures

- **Attendance:** I expect you to show up, and show up on time. I expect you to be here both physically and mentally - pay attention in class; share your ideas, thoughts, and insights.
- **Class time/materials:** Class will begin at the bell and end at the bell. *You are expected to be in your seat ready to begin when the bell rings.* It is your responsibility to be prepared for every class. There will be no food permitted in the classroom.
- Honor school policies and procedures as stated in the school student handbook
- Students will not be disrespectful or disruptive to classmates or teachers; demonstrate respect for self and others in a diverse community
- Act in a responsible manner and be accountable for your own actions
- A great deal of class assignments will be done in class with a partner or group. It is essential that all students come to class *prepared* and participate in class discussions and activities on a regular basis. It is crucial that you attempt to complete all assignments, for they will lead to new material.
- **Interventions:** Our enrichment day is Wednesday. I am available most afternoons for help; just check with me first.

Scholarly Integrity

It is expected that the work you do will be your own, whether on a test, quiz, homework, or lab. When you collaborate in groups, you are expected to discuss ideas and help each other to clarify your understanding of concepts. You may collect data together on labs. However, when you write down answers to questions, they should be your own answers, reflecting YOUR understanding and knowledge. Copying someone else's work is called cheating; it is not allowed and will earn all participants a ZERO on the assessment.

Cell Phone Policy

Cell phones are a huge distraction during class. And, you don't need to be actively using your phone for it to divert your attention during class. You cannot afford to be distracted during this class. Cell phones will be turned off (or at least silenced) and placed into the cell phone storage unit at the beginning of class. Phones will remain there until permission is granted to use the phone (or class ends). I expect phones to be returned to the storage unit when directed to do so. You will survive for 90 minutes without using your phone. Students in violation of this policy will be removed from class.

Grading Policy:

Your grade is based upon your performance on the following assessments, and is weighted as listed. It is important to note that everything you do, both in class and at home, affects your grade. Further, your attitude and attention in class will impact your performance on all assessments. Simply put, you have a much better chance at success if you actively participate in classroom activities.

Nine weeks grade:

Tests/Projects	60%
Daily work	30%
Homework (HW)	10%

Grading Scale

A	90-100	D	60-69
B	80-89	F	Below 60
C	70-79		

Tests:

Test dates will be announced well in advance. Students who are absent the day before a test must take the test with the rest of the class. Students who are absent on the day of the test must take the test after school. *If arrangements are not made within one week, the student will receive a zero (a zero is an extremely deep hole...it is tough to escape!).*

Missed Work:

If you are absent, homework due the day you missed is due upon your return to school. You will have one week from the day you return to hand in any homework assigned on the day(s) of your absence. You will also have one week to make up any missed labs. This can be done at a time agreed upon by you and me (before or after school). If you have not made up missed work after the week, you will no longer be eligible for credit...**no excuses.**

Late work:

No late work will be accepted. Understand that zeros affect your average immensely. Develop positive work habits now!

Semester Exam:

This course does not have a state exam. Any student with 2 or fewer absences (with a passing grade for both nine weeks) may exempt the final exam. If you are required to take the exam, it will count for 25% of the final semester grade.